**Temperature inspection checklist for safety reps**

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| **Question** | **Notes** |
| What is the temperature in the work site?  Does temperature vary a lot from room to room, or site to site?  Does the workplace temperature change during a normal working day?  Do workers have access to thermometers to regularly monitor their own environments, including in vehicles? |  |
| Is there a heat source in the work site, for example machinery?  Are windows a significant heat source?  Can breaks be taken away from hot areas? |  |
| Are uniform or dress codes relaxed when temperatures reach a certain level?  If PPE is required, are workers wearing personal protective equipment that allows air to flow through?  Can workers make changes to their clothing/PPE in response to high or low temperatures?  Are those working in view of sunlight provided with UV protection, i.e. SPF of at least factor 30?  Is protective clothing provided for outdoor workers?  Are workers permitted to wear sunglasses or tinted goggles while working outside? |  |
| Is there sufficient air flow and, if fans are being used, adequate ventilation? |  |
| What is the level of work intensity, and do some tasks (e.g. strenuous physical labour) require a cooler temperature? |  |
| Does the employers’ risk assessment account for working temperature, and does it recognise a point where it would be too hot to work?  Does the employer have:  An emergency risk assessment or plan for severe heatwaves?  A temperature control failure plan?  Have older workers, or those with underlying health conditions, pregnancy or menopause had adjustments considered? |  |
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| Can workers control the temperature of their working environment?  Can workers control the temperature of different areas of the workplace separately?  Are there clear lines of reporting when workers become concerned about temperatures?  Are workers well informed about identifying heat stress, heat stroke, and their right to withdraw from the workplace under Section 44 of the Employment Rights Act? |  |
| Are any air conditioning units working and serviced at least annually?  Do all company vehicles have heating and air conditioning controls?  Are plans in place to take vehicles without aircon out of use once temperatures reach a certain level? |  |
| In outdoor worksites, is there a plan for shaded areas of canopies to protect workers from the sun during hot weather?  Is provision made for work to move to shaded/air-conditioned/cooler areas on hot days?  Is provision made for outdoor work to be avoided or shifted to cooler times during the hottest parts of the day/year? |  |
| Do workers have access to cool drinking water on hot days/in hot conditions?  Are electrolyte replacement supplements provided to those working strenuous or outdoor jobs which are likely to cause excessive sweating? |  |
| Is provision made to allow workers to take more breaks during very hot weather?  Has the employer made consideration of the journey to and from the workplace during a heatwave?  Is there a policy in place to suspend outdoor work during the hottest hours of the day, or cease work altogether at a certain temperature? |  |
| Are workers who are consistently working in excessive heat indoors or out subject to regular health screenings? |  |