

Job title: Systems Manager
Job Location: London, Liverpool Street office
(3-4 days office based)
Hours: 34 hours per week (full time)
Salary: £59,064 plus London Weighting of
£5,928 where appropriate



We are looking for an individual who is capable of using information systems and digital technology across the Union in order to deliver TSSA's strategic aims.

As Systems Manager you will lead on our membership database and ensure delivery of a high-quality member journey. You will also be responsible for statistical information and management reporting.

This is an exciting opportunity to work with a variety of stakeholders including staff, TSSA members, executive committee, TSSA reps, IT providers, membership database supplier, other trade unions and the TUC.

This role is also responsible for information security and compliance and is the data protection officer for the organisation.

TSSA (Transport and Salaried Staffs' Association) is a long-established union representing clerical, professional, technical, and managerial employees on the railways and in transport across the UK and Ireland. As a strong independent union our members have been at the forefront of recent disputes across the railways – successfully winning pay deals while protecting jobs and working conditions.

Our mission is to be at the heart of a world-class integrated transport system across the UK and Ireland with a focus on our brilliant members who operate in a multitude of professional, clerical and managerial roles.

Do you have what it takes to help TSSA drive forward by becoming our next Systems Manager?

TSSA is an equal opportunities employer striving to maintain and grow our diverse workplace community. We are a family friendly employer and pro-actively support staff with disabilities and who are neurodiverse.

We are proud to be a Stonewall Diversity Champion, committed to the Railway Mental Health Charter and have joined Investing in Ethnicity.

The closing date for applications: 1st May 2024

Contact details: HR Advisor at vacancies@tssa.org.uk

Apply via our website: <https://www.tssa.org.uk/about-tssa/who-we-are/vacancies>